

PINE VALLEY IMPROVEMENT CLUB

CLUBHOUSE RENTAL REQUEST/PROPOSED USE

CLUBHOUSE RENTAL RATES		
	Clubhouse	Kitchen
Full Day	\$200.00	\$ 50.00 - Anytime
Half Day	\$100.00	

NAME OR ORGANIZATION _____

RESPONSIBLE PERSON _____

ADDRESS _____

PHONE # _____ DATE REQUESTED ___/___/___ TIME in/out ___/___

ROOM(S) REQUESTED - MAIN \$ _____ KITCHEN \$ _____ FLOOR CLEANING \$25. _____

REFUNDABLE SECURITY DEPOSIT IF LEFT IN 'AS IS' CONDITON:

NON-ALCOHOL EVENT: \$250.00 ALCOHOL EVENT: \$350.00

ALCOHOL WILL BE PRESENT ON PREMISES YES ___ NO ___ (initial here) _____

TOTAL AMOUNT TO BE DEPOSITED INCLUDING SECURITY DEPOSIT \$ _____

PROPOSED USE _____

SIGNATURE _____ **DATE** _____

For Clubhouse Manager use ONLY: SECURITY REFUNDED: Y / N

PINE VALLEY IMPROVEMENT CLUB

CLUBHOUSE RENTERS AGREEMENT

(Please, familiarize yourself and your staff with the rules on this page.)

1. The following will be completed and returned to the Clubhouse Manager two (2) weeks prior to use:
 - a. CLUBHOUSE RENTAL REQUEST/PROPOSED USE
 - b. RENTERS AGREEMENT
2. Alcoholic Beverages are permitted during events with an additional deposit.
A \$150.00 penalty from security deposit will be assessed if found that alcohol was present in or on clubhouse property for a non-alcohol event. (Initial here)_____
3. If more than one group will be using the clubhouse, each group will be notified of the others presence and proposed use. Should any problems arise, a fair and final solution will be determined by the Clubhouse Manager.
4. If the meeting/usage date is changed/cancelled, Clubhouse manager will be notified immediately.
5. Prep time before or clean up time after the event will be agreed upon by the management.
6. The clubhouse shall be left clean as determined by Clubhouse Manager and reserves the right to assess a \$20.00 per hour cleaning fee if premises not left in, as found condition. (Initial here)_____ An additional \$25.00 will be charged for all events that serve food and/or beverage to clean floor in main hall. _____
7. No property will be removed from the clubhouse without the approval of the Clubhouse Manager.
8. A signed copy of this agreement will be kept on file with the Clubhouse Manager.
9. Renters agree not to share the access code with any other persons.

I/We Agree to the above and will abide by these rules:

PRINTED NAME _____ **DATE** _____

SIGNATURE _____

Please, print and complete this form, then SIGN and MAIL **both pages** with check for the amount of rental and the deposit amount. Make checks payable to PVIC and send to the address below.

MANAGEMENT – Kathy Carr
PO Box 195
Pine Valley, CA 91962
(619) 473-0007